







4th Year – Digital Skills Development Journey

This checklist provides you with a variety of resources to help you achieve all the key digital tasks that you will undertake as part of your undergraduate degree. To assist you, the resources have been organised by month so that they correspond with the tasks that you will carry out during each part of the year.

The resources will help to develop the six elements of digital capability as set out in the University's [Digital Skills Framework](#), ensuring that you have the digital skills you need, to do what you need to do.

	Digital proficiency and productivity
	Information, data and media literacies
	Digital creation, problem solving and innovation
	Digital communication, collaboration and participation
	Digital learning, development and teaching
	Digital identity and wellbeing

More information about the six elements of digital capability can be found on:
<https://www.digitalskills.ed.ac.uk/about-the-framework/>

You should also refer to the other Digital Skills Development Journey documents for further resources that can help you develop your digital skills:

1st Year – Digital Skills Development Journey (<https://edin.ac/2zj1NII>)

2nd Year – Digital Skills Development Journey (<https://edin.ac/2zgxRgf>)

3rd Year – Digital Skills Development Journey (<https://edin.ac/2zgydn5>)

4th Year – Digital Skills Development Journey (<https://edin.ac/2zilZKQ>)

Employability Skills Development Journey (<https://edin.ac/2ziuWUc>)























4th Year – Dissertations and preparing for graduation











Many of the tasks you carry out in 4th year will be similar to those carried out in previous years. Refer back to the appropriate Digital Skills Development Journey documents for further information.

Some of the new tasks you will carry out include writing your dissertation and using new referencing tools. You will also want to focus on building a professional network in order to help you when applying for graduate jobs.

By the end of 4th year, you will need to make sure you have created copies of your files and downloaded any necessary resources from university sites and accounts before you lose access to them.

The following resources can help you develop the digital capabilities you need to achieve these tasks:

✓	Digital Skills Development Resources	Delivery Method	Digital Capabilities
	Academic Research Foundations: Quantitative	Online Course – LinkedIn Learning	
	Marketing Foundations: Qualitative Research	Online Course – LinkedIn Learning	
	Producing a Dissertation Using Word	Classroom	
	Thesis Hub: Producing your thesis or dissertation in Word	Online Course – self-enrol course on Learn	
	Introduction to reference managers	Classroom	 
	Choosing a reference manager	Online course – self-enrol course on Learn	 
	Library Bitesize: Managing References with Mendeley	Classroom	 
	Cite them right	Online learning material and guidance	
	Managing Bibliographies with EndNote	Classroom	 
	EndNote Essential Training	Online Course – LinkedIn Learning	 
	Using EndNote Online to Manage Your References (webinar)	Classroom	 
	Using EndNote online to manage your references guide	Online learning material and guidance	 
	Library Bitesize: How to reference and avoid plagiarism	Classroom	
	Referencing and Avoiding Plagiarism guidance	Online information and services	
	Building Your Professional Network	Online course – LinkedIn Learning	

✓	Digital Skills Development Resources	Delivery Method	Digital Capabilities
	Academic Blogging: Blogging to build your professional profile	Classroom	
	Professional Social Networks - LinkedIn, Academia.edu, ResearchGate (Thing 20 from 23 Things for Digital Knowledge)	Online learning material and guidance	 
	How to Rock Social Media	Online course – LinkedIn Learning	
	Book an appointment in MyCareerHub	Online information and services	 
	Leaving University guidance	Online information and services	 
	Account Expiry Policy	Online information and services	 

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