Citing sources and creating bibliographies with Mendeley

Academic Support Librarians
www.ed.ac.uk/is/asl
Getting Started
Overview: web and desktop components & their principal functions

**Web**
- Create account
- Import references from online databases
- Share groups
- Works as back-up
- Allows syncing between computers

**Desktop**
- Import/attach pdfs/files
- Watch local folders for new pdfs
- Insert references into word processor

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**Either Web or Desktop**
- Create folders/groups and re-organise references within them
Mendeley brings your research to life, so you can make an impact on tomorrow.

Search over 100 million cross-publisher articles and counting.

Popular searches: COVID-19 Bioenergy Obesity

Create a free account
Save references to Mendeley from the web easily!

With the Mendeley Web Importer, you can easily save references and PDF files into your personal library.

Using Chrome?
Install Mendeley Web Importer browser extension.

Using Firefox?
Download Mendeley Web Importer browser extension.

Using Safari or Internet Explorer?
Install the Mendeley Web Importer bookmarklet.
1. Make sure your 'Bookmarks' or 'Favourites' bar is visible. You may need to switch this on from the 'View' menu in your browser.
2. Drag this button to your 'Bookmarks' or 'Favourites' bar to add the bookmarklet to your browser.
Adding records to Mendeley
Adding records manually
Importing pdfs - selecting the files
Importing pdfs – check details for accuracy
Organizational Learning and Communities-of-Practice: Toward a Unified View of Working, Learning, and Innovation

Authors: John Seely Brown and Paul Duguid


Published by: INFORMS

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Importing pdfs – 'watched' folders
Attaching files to existing records
Exporting from online databases

Database example: Pubmed

Access: Library’s database list at www.ed.ac.uk/is/databases-a-z
Importing a website
May need to do some editing of website record
Creating citations in Word from Mendeley
Inserting citations into Word (Microsoft OS)

Some text

This is an example text designed to illustrate a Word document with references to sources inserted and formatted using Mendeley. Here is one example citation (Margaryan, Littlejohn, & Voit, 2011) and here is another. Here is an example that ‘uses a direct quote’ and where the page numbers are required:

Shortly after the break, it is short so you can start the cited references:

Information and digital literacies: a review of concepts
David Bawden - 2001 - Journal of Documentation
Authors: David Bawden

Users, user studies and human information behaviour: A three decade perspective on Tom
David Bawden - 2006 - Journal of Documentation
Authors: David Bawden

Cited References
Some text

This is an example text designed to illustrate a Word document with references to sources inserted and formatted using Mendeley. Here is one example citation (Margaryan, Littlejohn, & Vojt, 2011) and here is another (Bawden, 2001). Here is an example that “uses a direct quote” (Bila, 2002) and where the page numbers are required instead.

Normally you’d expect a longer document, you can see the reference list on the same page, cited references on a new page.

Cited References
Inserting the reference list

Some text

This is an example text designed to illustrate a Word document with references to sources inserted and formatted using Mendeley. Here is one example citation (Margaryan, Littlejohn, & Voit, 2011) and here is another (Bawden, 2001). Here is an example that “uses a direct quote” (Bilal, 2002, p. 78) and where the page numbers are required inside the parentheses as part of the author-date format.

Normally you’d expect a longer document, but for the purposes of illustration, this text is short so you can see the reference list on the same slide. I normally also like to put a page break to start the cited references on a new page.

Cited References


Changing the citation style

Some text

This is an example text designed to be cited and formatted using Mendeley. Here is one example citation "and here is another". Here is an example that "uses a direct quote" and where the page numbers are required inside the parentheses as part of the author-date format.

Normally you’d expect a longer document, but for the purposes of illustration, this text is short so you can see the reference list on the same slide. I normally also like to put a page break to start the cited references on a new page.

Cited References


Adding value – more than just citing & writing
Searching in records & attaching files
Adding research notes & annotating pdfs
Organising with folders, sharing with groups - desktop
Organising with folders, sharing with groups - web
Finding & merging duplicates
Mendeley's File Organizer settings
The results of the File Organizer settings
Mendeley: comparative strengths and weaknesses
Mendeley: overview of strengths and weaknesses

**Strengths**

+ Free to use (unless bigger storage needed)
+ Import pdfs to create records
+ Watch folders for new pdfs
+ Offline working possible while writing and citing
+ Some modification of citing styles possible
+ More storage space for pdfs

**Weaknesses**

- Not all online databases work for exporting
  Not formally supported by UoE, unlike EndNote (yet!)
- All records in one collection – can become cluttered if you are working on several distinct projects
- References sometimes formatted messily
- Editing styles not very user-friendly
Mendeley isn't the only option

There are MANY other bibliographic managers!

You might also like to look at the desktop version of EndNote, or Zotero (open source).

To begin exploring comparisons…

http://www.docs.is.ed.ac.uk/mvm/BiblioManagersTable.pdf
Thank you