

EndNote exercises (Nursing)

www.docs.is.ed.ac.uk/docs/Libraries/PDF/EndnoteonlineNursing.pdf

EndNote desktop is on the open access computers. In the Start menu.

EndNote desktop is freely available to download for your own devices. <u>www.ed.ac.uk/information-services/computing/desktop-personal/software/main-software-deals/endnote</u> Close all Microsoft Office applications before installing. Compatibilities - <u>https://endnote.com/product-details/compatibility</u>

It has more functions than EndNote online. See a comparison table at: www.docs.is.ed.ac.uk/mvm/BiblioManagersTable.pdf

EndNote online is freely available and may be useful for backing up and/or sharing a desktop library. www.docs.is.ed.ac.uk/docs/Libraries/PDF/guideEndnotewebregistering.pdf

Exporting records from DiscoverEd into EndNote

Search on a topic which interests you in DiscoverEd, which is where you find what books and journal titles the library has as well as article information and other resources. One way to get to DiscoverEd is via MyEd's Library tab.

DiscoverEd	http://discovered.ed.ac.uk		
"compassionate care" AND nursing	×	Q	ADVANCED SEARCH

Bring up the Actions menu by selecting the ellipsis, "...", and use the "EXPORT RIS" to add the record to an EndNote library. ("ENDNOTE WEB" option to add the details to your online EndNote library).



Choose "DOWNLOAD" and, to have the record go directly into the EndNote you have open, select "Open with" from the first dialogue box and from the menu, "Other", to let you choose EndNote from the next.

Opening Primo_RIS_	xport.ris	×	Choose Helper Application	
You have chosen to	open: port.ris		Text Document Primo_RIS_Export.ris Send this item to:	
which is: Text from: blob:	Document (971 bytes)		Notepad	
What should Firefo	x do with this file?		EndNote X8.0.1 (Bid 10444)	
Open with	EndNote X8.0.1 (Bld 10444) Notepad (default)	~	Internet Explorer	
	EndNote X8.0.1 (Bld 10444)		MendeleyDesktop	
/	Oulei		Windows Media Player	
	ОК	Cancel	Browse OK C	ance

To save the RIS file and put the record(s) in to a different library or later on, Shoose Save File.

Add more than one DiscoverEd record at a time by: selecting ones to keep using the pushpin icon (the dashed circle in the screenshot above).

Use the pushpin icon at the top of DiscoverEd page, or the one hovering nearby, to "Go to My Favourites" where you will find the records you have saved. To save them permanently, Sign In to DiscoverEd.

When you have chosen the one(s) you want to add to add to EndNote, use the ellipsis again to get to the export options.



Exporting records from CINAHL Plus into EndNote

CINAHL search tips at www.docs.is.ed.ac.uk/docs/Libraries/PDF/NursingMScCINAHL.pdf

Quickly get some results, by removing the tick from the "Suggest Subject Terms" box, and enter some keywords.



You can add records one at a time by clicking on the title to get the full record from where you will see "Export" in the Tools options.

Add more than at once by selecting the references you want by clicking on the folder with a plus icon circled in the screenshot below. This adds records to a session "Folder".

2. Reducing Care.	Patient Suffering Through Compassionate Connected	🗟 📔 🔨	Folder has items
	(includes abstract) Dempsey, Christina; Wojciechowski, Sharyl; McConville, Elizabeth; Dr: Maxwell; Journal of Nursing Administration, 2014 Oct; 44 (10): 517-24. (journal article - tables/charts) ISSN: 0002-0443 PMID: 25208270	ain,	Beducing Patient Sufferin
Academic	Subjects: Caring; Nursing Practice; Suffering		1
Journal	Cited References: (42)	/	
3. How does compassio	it really feel to be in my shoes? Patients' experiences of on within nursing care and their perceptions of developing		

You can add to the Folder during your session on CINAHL Plus, then at the end go to it. In "Folder View", choose the articles you want and then "Export".

V	vithin nursi	ng care and their perceptions of developing compassionate nurses.	🖨 Print
		(includes abstract) Bramley, Louise; Matiti, Milika; Journal of Clinical Nursing, 2014 Oct; 23 (19/20): 2790-9. (journal article - research, tables/charts) ISSN: 0962-1067 PMID: 24479676, Database: CINAHL Plus	🙀 E-mail
	Academic Journal	Subjects: Caring; Patient Attitudes; Perception; Nursing Care; Adult: 19-44 years; Middle Aged: 45-64 years; Aged: 65+ years; Female; Male	Save as

Choose "Direct Export to in RIS Format".	Save citations to a file formatted for:		
	Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote ProCite Reference Manager Zotere)	>	
→ If you are using EndNote online, choose instead, "Direct Export to EndNote Web"	 Direct Export to EndNote Web Generic bibliographic management software Citations in XML format Citations in BibTeX format Citations in MARC21 format 		

Editing and Manually Adding references to EndNote

Open a full EndNote record and click in/select a field you want to edit and enter or change as required.

Create a record from scratch by going to References and choosing "New Reference" from the menu.

Choose the correct "Reference Type" for the material you are recording so that it appears correctly in an automatic citation you generate.

In the Author field, enter one author per line.



Adding full text files to EndNote online records.

EndNote can seek full-text of records you have saved in it. This works better for journal articles.

Select/Highlight records in EndNote you hope to find full-text and use the "find full-text option. It is also in References > Find Full Text.



If you have a file saved which you want to attach to particular record look for the "Attach file" option.

Reference	Preview Attached PDFs		
Reference	Type: Book	Attach File	ļ

In EndNote online you can only use the "Attach files" option.

▼ Attack	iments:
Files:	🖉 Attach files

Importing saved files into EndNote.

To import a File > Import > File...

For saved RIS files exported from academic literature databases etc) choose from the "Import Option" drop down menu "Reference Manager (RIS)"

If you have pdfs saved of journal articles, etc EndNote can add a record from them (and attach them to that record). In which case, choose "PDF" from the "import Option" drop down menu instead.

	Import File		?	×
	Import File:	delivery.ris	Choos	e
Τ	Import Option:	EndNote Library		\sim
\neg		PDF		
	Duplicates:	EndNote Library		
		EndNote Import		
_	Text Translation:	Refer/BibIX		
		Tab Delimited		
_		Reference Manager (RIS)		
		ISLCE		1

Where and what to save to use your EndNote libraries

Save onto your university M drive if you are using multiple machines but they are all on the University network.

EndNote libraries consist of multiple "bits". There is the "Endnote library" file which is the one you look for to open. For it to work it needs the corresponding name.Data folder.

-			,
My Videos	🍟 rheumatic fever extras	01/04/2019 17:07	EndNote Library
Windows (C:)	🍧 thesis PB	06/06/2019 14:39	EndNote Library
🛫 hstewar1 (\\sg.datastore.ed.ac.uk\sg\usd\us	🚏 Today	10/09/2019 16:20	EndNote Library
	Today.Data	10/09/2019 15:50	File folder

Save both if you are backing up or using more than one machine and reading from a USB etc.

Automatically format references and reference lists in Word

Open Word and type in some text.	w] .	5-0	÷			Document1 [Co	mpatibility Mode] -
Go to "Insert Citations" to search for th	FILE	HOME	INSERT	DESIGN	PAGE LAYOUT	REFERENCES	MAILINGS
reference you want to cite.		EN	2	Style:	to Citatiana and Bibl		Export to EndNote
	Insert	Go to EndNo	ote Edit	📑 Upda	te Citations and Bibl	iography 💡	Preferences
Choose a reference and then "Insert". The	ne Citation	s Online	Citation(s)	Conv	ert Citations and Bib	liography • f	′ EndNote Help
citation appears in the text and reference listarts below any text.	st	Citations			Bibliography	F ₂	Tools
Drop down the "Style:" menu to choose different format for your referencing (eg AP/ Harvard).	a A,						
			Char	ige the sty	le by which your r	eferences are o	cited
If you are using EndNote online, download the Cite While you Write (CWYW) plug-in from Downloads tab.	EndNote [™] Cite W	My Referen	ces Collec rite™ ←	t Orga	nize Format	Match Optio	Capture:
	Use th citatio	e EndNote p ns and biblio	olug-in to ins ographies au	ert refere tomatical	nces, and format y while you write	your	To install the Ca button to your B
In Word, you may need to change the Endl want it to read, from EndNote desktop to onlin	Note librar ne or <i>vice</i>	y you versa.	Compatibility Mo ES MAILINGS	de) - Word S REVIEW Note *	VIEW ADD-INS	Preferences	
Do this in:			r EndNote Helj Tools	P	General Keyboari Applica	1001	
Preferences>Application tab			10015		Select the Cite While Yo	u Write application	
					Enter Your Ended	te te online	
							Sep19

For further help, please contact, Academic Support Librarian for the School of Health in Social Science Rowena Stewart (<u>rowena.stewart@ed.ac.uk</u>, Tel: +44 (0)131 650 5207