Exporting database results from the EBSCOhost and Ovid platforms

When you have some useful results, or sets of results, from an Abstracting & Indexing (A&I) database search, you can take them out to keep somewhere under your control.

The options available are usually labelled Export, Download, Save…

This can be done for individual results, or in bulk. For a set of records the option is often above the results list.

For CINAHL on the EBSCOhost platform/interface, with the full record opened, there are options which include "Export".

Selected records from the same or different searches can be added to a folder that stays active for your session (ie leave or be timed out and the folder is cleared, unless saved on personal account space in EBSCOhost). Collect records as you go.

To add pages of results to the folder, go to Share and use the Results (1-X) under "Add to folder"

Change the number of results per page, in "Page Options"
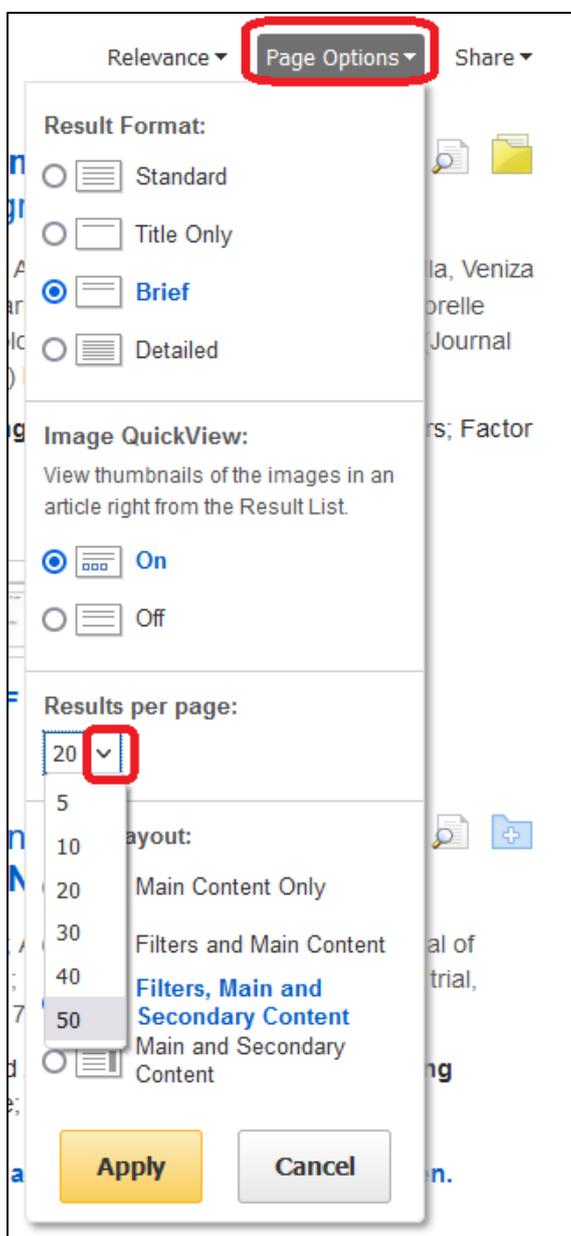
When you have finished, open the Folder ["Go to: Folder View"] or select Folder from the main menu
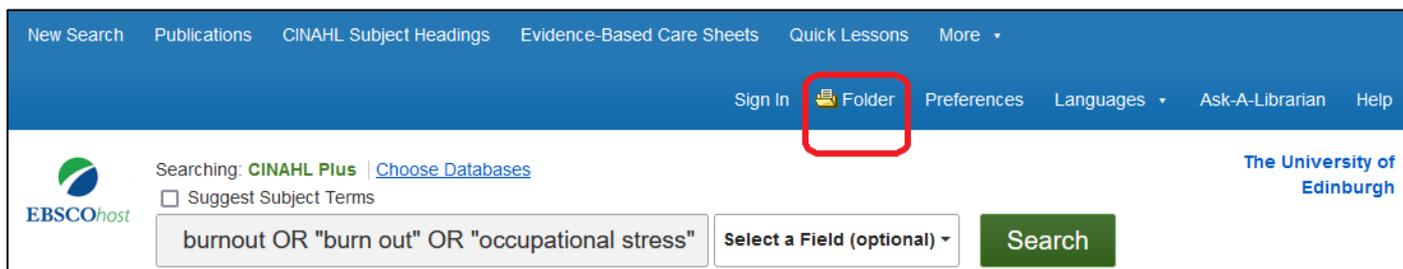
Make selections from your session folder, or go straight for Export.
The option to save the records in EBSCOhost beyond a current search session is available.
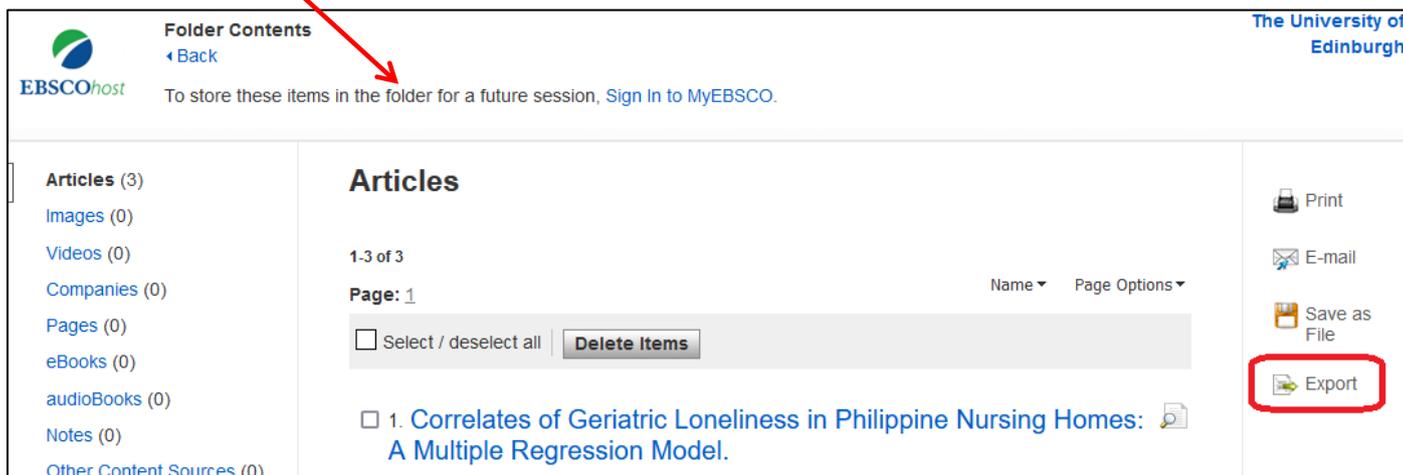
Export gives you options for the type of file you want the records to be in.

RIS will work with reference management software tools like EndNote [Zotero, Mendeley] and Covidence (web-based tool designed to help with the screening process in systematic reviews). Other file types are usually provided too, eg CSV for importing the records into a spreadsheet.

If no text option is listed, Print or Email could be used to export results.

Using Firefox browser the file can be saved or the records loaded directly into an open EndNote Library [or other reference management software tool installed on the computer in use]
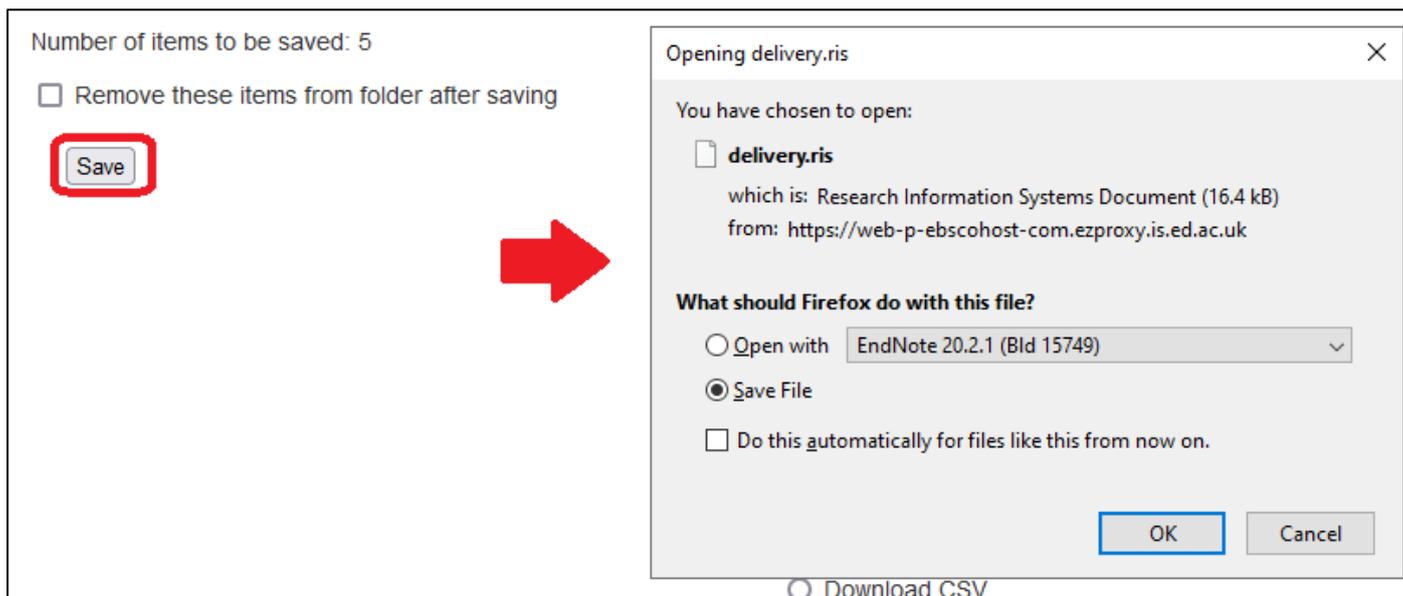
For other browsers, the file will just download.

To Export all the records at once from EBSCOhost, go to Share and the "Email a link to download exported results (up to XX)".
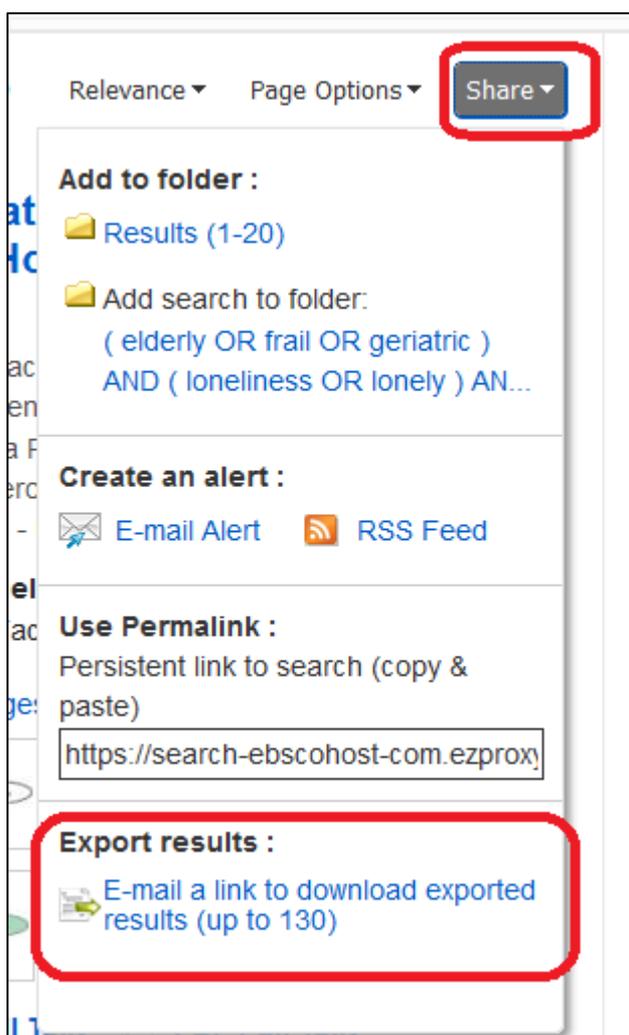
Results are de-duplicated in this process, hence "(up to XX)" where XX is the total number of results displayed.

Enter an email address and select the file type you want, noting the default file type and changing as necessary.

E-mail

The record export may take some time. You will be notified via e-mail once the export is complete. Thank you for your patience.

E-mail from: support@ebsco.com

E-mail to: [   ]
Separate each e-mail address with a semicolon.

Send

E-mail a link to a file with citations in:

○ RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero)
○ Generic bibliographic management format
● Citations in XML format
○ Citations in BibTeX format
○ Citations in MARC21 format

The records will be saved as a file on an EBSCO server and an email sent to the address you provide when the file is ready to be downloaded. The email contains the details required for accessing the file.

On the Ovid platform/interface (for eg Embase, MEDLINE, psycINFO), the options to use for a single record are the same as for multiple records, "Export" above the results list.

Select "All" if you want to Export all the results on display.

Print   Email   **Export**   + My Projects   Keep Selected

☑ All   Range   Clear   = ≡ ≣   10 Per Page ⌄   1   Go   Next ›

☑ 1. **Shift work and hospital employees: A descriptive multi-site study. [References].**

McElroy, Susan F; Olney, Adrienne; Hunt, Cheri; Glennon, Catherine.

APA PsycInfo
International Journal of Nursing Studies. Vol.112 2020, ArtID 103746.

[Journal; Peer Reviewed Journal]

AN: 2020-88695-001

Year of Publication
2020

Publication Month/Season
Dec

▶ Abstract   Cite   + My Projects   + Annotate

Abstract Reference
Complete Reference

🔍 Find Similar
🔍 Find Citing Articles

Library Holdings
Internet Resources
find it@edinburgh

☑ 2. **Job stress and compassion fatigue among mental health professionals: How can psychological detachment from work during non-work hours help?**

Abstract Reference
Complete Reference

If there are too many for Ovid to Export at once, export records in chunks. Each record has its own number, therefore in the Range box use a start and end record number, Export, and then move on to the next set.

As in EBSCO, Export provides file type options.
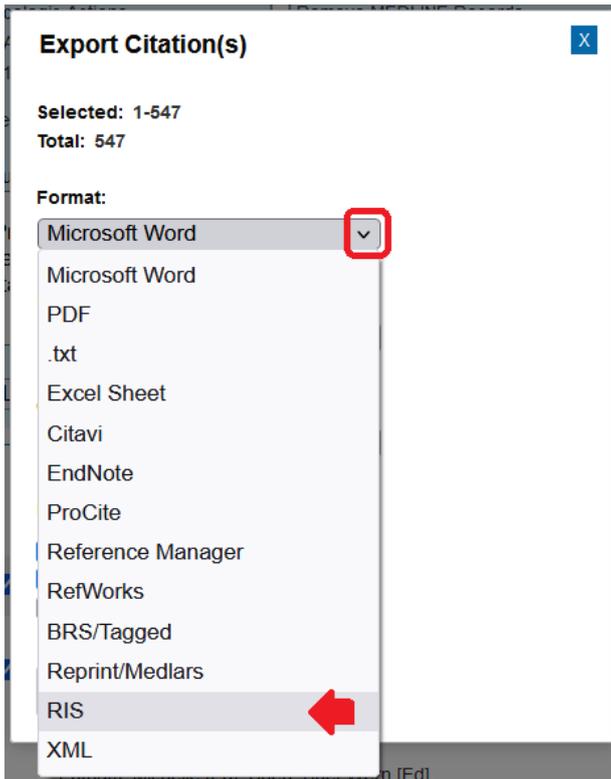
Check you are getting as much of the record as you need. Citation is usually not enough.
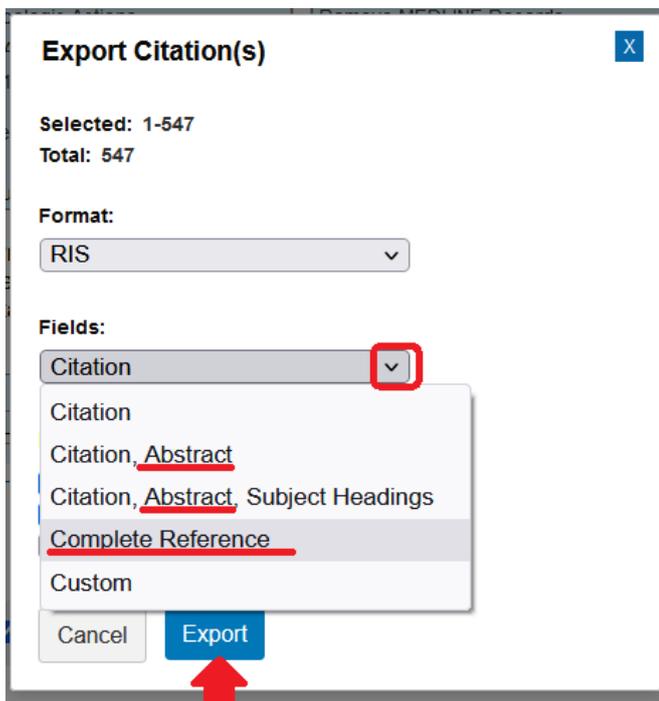
What happens next depends on the browser. For Firefox, an "Opening delivery.ris" box (as above). For other browsers, the file will download.