Quiet Study

Welcome to The University of Edinburgh
Noreen and Kenneth Murray Library

CUSTOMER SERVICE EXCELLENCE
CSE ®

Noreen and Kenneth Murray Library
The University of Edinburgh
The King's Buildings
Thomas Bayes Road
Edinburgh EH9 3FG

Tel: 0131 650 5784
Email: IS.Helpline@ed.ac.uk

University Security 24/7
Based at 13 Infirmary Street, Edinburgh, EH1 1LT
Tel: 0131 650 2257 or, in an emergency, 2222 on internal extensions.
Email: security@ed.ac.uk

Semester timetable (including Spring vacation)

Days	Building	EdHelp desk (staffed services)
Mon – Thurs	8.30am – 11.00pm	9.00am – 5.50pm
Friday	8.30am – 11.00pm	9.00am – 5.50pm
Saturday	9.00am – 7.00pm	12 noon – 4.50pm
Sunday	12 noon – 7.00pm	12 noon – 4.50pm

Summer vacation timetable

Days	Building	EdHelp desk (staffed services)
Mon – Thurs	8.30am – 7.00pm	9.00am – 4.50pm
Friday	8.30am – 5.00pm	9.00am – 4.50pm
Saturday	Closed	Closed
Sunday	Closed	Closed

For library opening hours at other times, see:
www.ed.ac.uk/is/murray-library-opening

For KB Café opening hours see the Accommodation Services website at:
www.accom.ed.ac.uk/for-students/our-cafes/kb-cafe

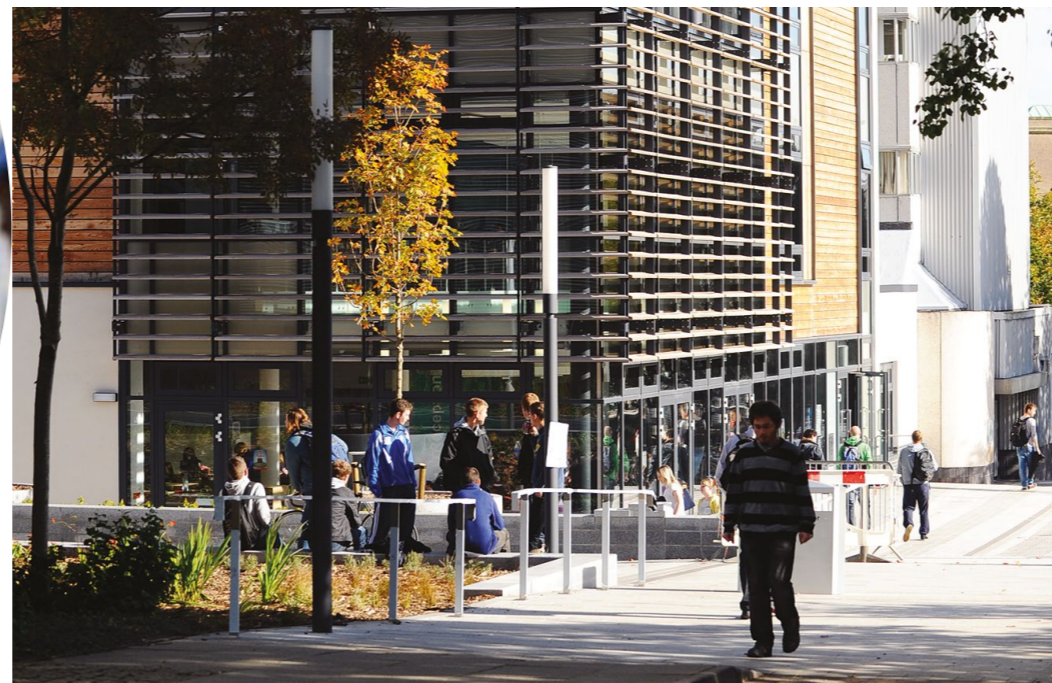## www.ed.ac.uk/is/murray-library

Welcome to the Noreen and Kenneth Murray Library

The Noreen and Kenneth Murray Library offers a wide range of resources and facilities to support your studies. The KB Café is situated on the ground floor.

Ground floor
- 2 bookable group study rooms
- Self-service book issue facilities
- Cloud printing, copying and scanning facilities
- Quick access computers in the KB Café

Floor 1
- EdHelp desk – staffed service point
- Reserve collection (3-hour loan / overnight / over-weekend collection)
- Folio collection (large-sized books); Folio A – Folio Z
- Books classified A – Q
- 2 bookable accessible study rooms
- Quick access computers
- DiscoverEd search point and a visitor kiosk
- Study areas with open access computers
- Cloud printing, copying and scanning facilities
- Self-service book issue and return facilities
- uCreate: PCs with multimedia software, poster printing facilities (A0, A1 and A2) and large-format scanning facilities

Floor 2
- Books classified QA – QD
- 2 bookable group study rooms
- DiscoverEd search point
- Cloud printing, copying and scanning facilities
- Quiet study area
- Balcony available for use when weather permits

Floor 3
- Books classified QE – Z
- 3 bookable group study rooms
- DiscoverEd search point
- Silent study area

Wireless network access is available throughout the library.

PC availability can be checked via MyEd, as well as via the IS website and plasma screens.

The bookable group study rooms' facilities include:
- Wall-mounted workstations with PCs
- Laptop connectivity
- Monitors
- White-boards
- Electronic capture whiteboards
- Tables, each seating up to six students

These rooms can be booked through MyEd.

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Noreen and Kenneth Murray Library

Digital Library resources

Much of what you want from the library is available online and can be accessed through the website at: **www.ed.ac.uk/is/library**

Alternatively see "Library" information in MyEd (under "Studies" or "Teaching and Research"): **https://www.myed.ed.ac.uk/**

Access to MyEd and most online library resources (full-text e-journals, e-books, etc.) needs your University login details. Once logged in you will be able to access those library resources that require University login authenticated access without having to log in again.

Printing, copying and scanning

Printing, copying and scanning facilities are available throughout the library, except on Floor 3 which is a designated silent study area.

Printing and copying will be charged to your account: you should credit your account by using the Online Print Credit channel on MyEd. You can also purchase printing and copying credit at the EdHelp desk.

Subject searching

If you want to research a topic but do not have a list of references try:

Databases
The Library subscribes to an extensive range of specialist databases.
An A-Z of databases is available: **www.ed.ac.uk/is/databases-a-z**
Find databases for your subject here: **www.ed.ac.uk/is/databases-subjects**

DiscoverEd
DiscoverEd is the Library's discovery service. Use it to search the Library's collections: this includes books, e-books, journal titles, journal articles, some databases and more. Use your University login details to sign into your Library Account.

Use the DiscoverEd search box on the Library homepage: **www.ed.ac.uk/is/library** or go to the DiscoverEd homepage: **https://discovered.ed.ac.uk**

Want help finding articles on a research topic?
Ask your Academic Support Librarian (see 'Seeking help') or use MyEd Training and event booking to book onto one of our Wednesday lunchtime one-to-one literature review clinics which run during semester time.

Subject guides
Get advice on resources (and more) which are useful in your subject area from one of our subject guides:
www.ed.ac.uk/is/subject-guides

Can't find what you're looking for?

Contact the EdHelp desk as the staff there may be able to help you find what you are looking for or find an alternative source of information.

For journal articles and other material that we do not hold in the library you can use the Interlibrary Loan Service (ILL) by submitting requests via DiscoverEd using the form for interlibrary loan requests:

https://discovered.ed.ac.uk

You will need to log into DiscoverEd with your University login details, before you can access the form. Up to date information can be found at:

www.ed.ac.uk/is/inter-library

You can ask the library to purchase a book for study or research using the recommendation form:

www.ed.ac.uk/is/book-recommendations

Drop-in IT support

Information Services offer drop-in technical IT support and assistance with your personal mobile devices.
For details see: **www.ed.ac.uk/is/mdc**

Seeking help

The EdHelp desk is located on Floor 1 and staff there can help with a wide range of queries directly or can forward queries to appropriate specialist help.

- Library resources
- Using DiscoverEd
- IT enquiries
- Printing/scanning/photocopying
- Laptop loans
- University Card Services
- Student Finance
- Student Administration

Noreen and Kenneth Murray Library EdHelp desk
Telephone: 0131 650 5784
Email: **IS.Helpline@ed.ac.uk**

Academic Support Librarians can help you get the best from the Library's resources and services in your subject area:

Subjects covered	Name & email address
Biological Sciences	**F.Brown@ed.ac.uk** (Fiona)
Chemistry, Maths, Physics	**Rowena.Stewart@ed.ac.uk**
Engineering	**Jenny.Lauder@ed.ac.uk**
Informatics, GeoSciences	**Angela.Nicholson@ed.ac.uk**

Finding and borrowing books and journals

DiscoverEd
You can use DiscoverEd to search for books, journal titles and e-books and to request items, renew loans and manage your Library account.
https://discovered.ed.ac.uk

Requests for items on loan or held in other Edinburgh University Library sites, including the University Collections Facility may be made through DiscoverEd.

Use DiscoverEd to search for a required title, select a pickup location and submit the request.

For print resources the library location and shelfmark identify where the book or journal is located in the library. The print journals and older book collections for Science and Engineering are held in the University Collections Facility:

www.ed.ac.uk/is/university-collections-facility

	Items	Loan period	Reserve 3 hour Loan
Undergraduate	30	4 weeks	3
Postgraduate Taught	50	12 weeks	3
Staff/Postgraduate Research	60	12 weeks	3
Alumni	15	4 weeks	0
External	5	4 weeks	0

Self-issue machines are available on the Ground Floor and on Floor 1 in the Murray Library; you will need your University card.

	Loan period	Overdue fines	Maximum renewal period**
Standard Loan	4 weeks*	20p per day	6 months
Short Loan	1 week	40p per day	4 months
Reserve	3 hours	2p per min	0

* Staff and Postgraduate standard loan period is 12 weeks with a maximum renewal period of 18 months.

** Unless you have fines over £10 or the item has been recalled by another user.

Renewals
You can use DiscoverEd to extend the date that your books are due back, by using the "My Account" tab.

Additional study space at KB

To find out where else you can study at KB with a fixed computer or without, pick up the leaflet "Study spaces at the King's Buildings" or look online at:

www.ed.ac.uk/is/study-space