

THE UNIVERSITY of EDINBURGH Information Services Group

# 2020/2021

## About us

New College Library is located within the School of Divinity and it is housed in what was formerly the Free High Church. The original Playfair design was adapted for library use in 1934 by Lorne Campbell. Today, it is one of the largest theology libraries in the UK.

Due to major estates work New College library has temporarily relocated to 40 George Square where we offer and extensive book and journal stock to meet the study needs of our students.

### **Ground Floor**

- IS Helpdesk
- New books
- Study space
- Requested books
- Current journals
- DVDs

## **First Floor**

- Study Space
- Reference books

# Second Floor

- Older journals

## **Third floor**

- Older journals
- Older lending





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**New College Library** 40 George Square Edinburgh EH8 9JX

Tel: 0131 650 8597 Email: IS.Helpline@ed.ac.uk

### University Security 24/7

Based at 13 Infirmary Street, Edinburgh, EH1 1LT Tel: 0131 650 2257 or, in an emergency, 2222 on internal extensions. Email: security@ed.ac.uk



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Designed by Graphic Design Service, LTW, ISG, The University of Edinburgh www.ed.ac.uk/is/graphic-design

# Welcome to The University of Edinburgh New College Library @40 George Square

# New College Library semester timetable

| Days              | Building open | Building closes |
|-------------------|---------------|-----------------|
| Monday – Thursday | 9.00am        | 6.00pm          |
| Friday            | 9.00am        | 5.00pm          |
| Saturday – Sunday | 12.00pm       | 5.00pm          |

## Summer and Christmas vacation timetable

| Days            | Building open | Building closes |
|-----------------|---------------|-----------------|
| Monday – Friday | 9.00am        | 5.00pm          |

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## What is on each floor?

• DiscoverEd search points

• Photocopying, printing & scanning

• Self issue/discharge machines

• General lending stock (Library of Congress)

• Accessible PC & open access PC

• General lending stock (Library of Congress)

• Folios (Library of Congress) • Pamphlets (Library of Congress)

| 3           |  |  |
|-------------|--|--|
| stock (UTS) |  |  |
|             |  |  |
|             |  |  |
|             |  |  |

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## **DiscoverEd**

A large and growing proportion of the learning materials provided for you by the Library are available online. This digital content complements our extensive print material.

### Searching for material

DiscoverEd is the Library's discovery service. Use it to search the Library's collections: this includes books, e-books, journal titles, journal articles, databases and more. Use University login details to sign into your Library Account and manage loans, requests and fines.

Use the DiscoverEd search box on the Library homepage: www.ed.ac.uk/is/library or go to the DiscoverEd homepage: http://discovered.ed.ac.uk

## Other resources

#### e-books

The Library has over 1.4 million e-books. Find e-books using DiscoverEd or by browsing e-book collections. More information on available e-book collections:

www.ed.ac.uk/is/finding-resources

### e-journals

The Library subscribes to over 185,000 e-journals. Browse or search for e-journals using DiscoverEd. You can also use DiscoverEd to find journal articles.

#### Databases

The Library subscribes to an extensive range of specialist databases. An A-Z of databases is available: www.ed.ac.uk/is/databases-a-z Find databases for your subject here: www.ed.ac.uk/is/databases-subjects

### e-Reserve

Some courses provide book chapters or articles via one of the virtual learning environments such as Learn 9. E-Reserve items do not appear in DiscoverEd. Please consult your course organiser if you have any queries.

### Request a book for purchase (RAB)

Students can recommend books to be bought for the Library. More information: www.ed.ac.uk/is/RAB

## **Special Collections and Archives** at New College Library

The collections relate to New College, the School of Divinity at the University, and the religious life of Scotland and the wider world. Significant items and collections include:

- Acta Sanctorum (1643-1794)
- Dumfries Presbytery Library
- Incunabala
- Early printed Bibles in Latin, Greek, English and polyglot versions
- Hymnology collections
- · Papers of Thomas Chalmers (leader of the Disruption and first Principal of New College)
- Last speech and testament of covenanter James Renwick (1688)
- Papers of J.S. Oldham, Tom Allan and John McIntyre

While the library is temporarily housed at 40 George Square, selected New College Library Special Collections, including the Archives, will be available to use at the Centre for Research Collections, Main Library.

However, the bulk of the Special Collections will be stored off campus for the duration of the Estates project in the New College Library building. To find out if the item you seek is accessible and to arrange to consult New College Special Collections and archives, please email:

is-crc@ed.ac.uk

## Study Space @40 George Square

### Can't find a study space?

There are study spaces within New College Library @40 George Square both on the ground and first floors.

Students also have swipe access study spaces in room G.04 directly opposite the library entrance. These tables all have desktop power.

## Printing, photocopying and scanning

You can credit your account online using the Online Print Credit channel MyEd at www.myed.ed.ac.uk or at the Helpdesk.

In addition, visiting library yellow card holders can now photocopy and scan. Please visit the IS Helpdesk for information.

For further details see here:

www.ed.ac.uk/is/printing

## Help and advice

### **General enquiries**

Library tel: 0131 650 8957 Email: IS.Helpline@ed.ac.uk

Contact Christine about

- Literature searching advice

www.ed.ac.uk/profile/love-rodgers

## Service alerts

https://reports.is.ed.ac.uk/alerts

# Quick borrowing guide

Staff and research postgraduates may borrow 60 books, taught postgraduates may borrow 50, undergraduates may borrow 30, alumni may borrow 15, external users may borrow 5. Reserve books may only be borrowed by University of Edinburgh Staff and Students and only 3 may be borrowed at one time.

Reserve 3 hours

Late returns incur a fine.

www.ed.ac.uk/is/library-borrowing

be found in Semple's Close Wing.

- The IS Helpdesk at New College Library will help you with general enquiries such as:
- Using our collections, online resources and DiscoverEd
- Finding your way around the Library (please ask for a map)
- Basic IT help e.g. password resets, how to connect your device to Wi-Fi Photocopiers and printers
- University Card replacement (charges apply in some cases)

## Academic liaison and subject support

- The Academic Support Librarian for the School of Divinity is Christine Love-Rodgers.
- Support with using library resources for Divinity
- Information literacy teaching for Divinity
- Obtaining new subscriptions or large digital resources for Divinity

# Email: Christine.Love-Rodgers@ed.ac.uk https://edinburgh-uk.libguides.com/divinity

Library and Information Services alerts are advertised in advance:

Follows @isalerts on Twitter: www.twitter.com/isalerts

| Journals | Standard Loan                       | Short Loan* |
|----------|-------------------------------------|-------------|
| 1 week   | 4 weeks UG<br>12 weeks PG and staff | 1 week      |

- Requests for items on loan or held in the University Collections Facility may be made through DiscoverEd: https://discovered.ed.ac.uk
- Reserve books cannot be requested. More information can be found here:

Please note: While New College Library is temporarily located at 40 George Square, the Reserve Collection has remained in the School of Divinity at New College and can