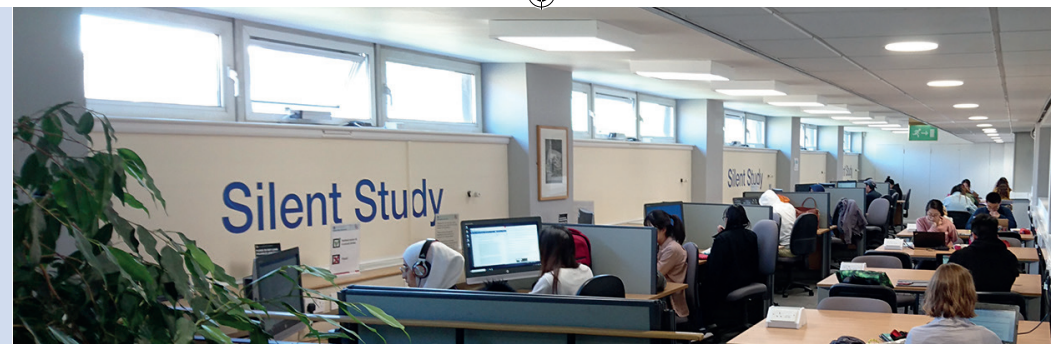# Edinburgh University
Moray House Library

Silent Study

How do I find Library resources?

The Library provides access to a wide range of resources including, books, e-books, print and e-journals and databases. The Library has an e-preference policy which means that many of the books we buy are e-books and many of the resources you need for your study and research are available online.

DiscoverEd

DiscoverEd is the Library's discovery service. Use it to search the Library's collections: this includes books, e-books, journal titles, journal articles, databases and more. Use University login details to sign into your Library Account and manage loans, requests and fines. To access MyEd and electronic resources use your University login details.

www.myed.ed.ac.uk

Use the DiscoverEd search box on the Library homepage: **www.ed.ac.uk/is/library** or go to the DiscoverEd homepage: **https://discovered.ed.ac.uk**

e-books

The Library has over 700,000 e-books. Find e-books using DiscoverEd or by browsing e-book collections. More information on available e-book collections: **www.ed.ac.uk/is/finding-resources**

e-journals

The Library subscribes to over 100,000 e-journals. Browse or search for e-journals using DiscoverEd. You can also use DiscoverEd to find journal articles.

Databases

The Library subscribes to an extensive range of specialist databases. An A-Z of databases is available: **www.ed.ac.uk/is/databases-a-z**

Find databases for your subject here: **www.ed.ac.uk/is/databases-subjects**

Education Subject Guides

A range of links are available to library and information resources for education and sport. These include local collections, networked services and external websites:

www.ed.ac.uk/schools-departments/information-services/library-museum-gallery/finding-resources/subject-guides/education

For items we do not hold in the library you can request a book or journal article though our Inter-Library Loan (ILL) service at: **www.ed.ac.uk/is/inter-library**

Request or recommend a book for purchase (RAB)

For information: **www.ed.ac.uk/is/RAB**

Study space

- Study space is available for undergraduates, postgraduates, staff and external users.
- Workspaces and PCs are available on the ground, first and second floor.
- PC availability can be checked online.
- All workspaces have access to desktop power and USB charging points.
- Two group study rooms are available for students to book and are located on the 2nd floor balcony. The rooms each seat 8 people and are equipped with PCs. These rooms can be booked via MyEd.
- The University WiFi service, eduroam, is available throughout the Library.

PCs are also available at:

- Thomson's Land in rooms G.06, 1.12, and 1.14 (Macs only).
- Room 2.36 on second floor of St. Leonard's Land.

Please note these rooms are occasionally used for teaching, so availability is not always guaranteed.

An open access PC lab is available nearby at High School Yards within the Institute of Geography building.

Borrowing information

Staff and Postgraduate Research students may borrow 60 items, Postgraduate Taught students 50 items and Undergraduates 30 items. Alumni can borrow 15 items and external users 5 items. Reserve books can only be borrowed by University of Edinburgh staff and students, and only 3 may be borrowed at any one time.

Loan Periods/Fines

	Loan period	Overdue fines	Maximum renewal period**
Standard loan	4 weeks*	20p per day	6 months
Short loan	1 week	40p per day	4 months
Reserve	3 hours	2p per minute	No renewals

*   Staff and Postgraduate standard loan period is 12 weeks with a maximum renewal period of 18 months.
** Unless you have fines over £10 or the item has been recalled by another user.

Items can be renewed by accessing the My Account tab on DiscoverEd. If items cannot be renewed online, please contact the Moray House Library Helpdesk.

Standard and short loan books that are out on loan or held in the University Collections Facility (UCF) can be requested through DiscoverEd.

The fine for overdue recalled items is £1 per day.

Moray House Library

- The Library is a SILENT study zone
- Helpdesk for enquiries and guidance
- Specialist subject help available
- Cloud printers
- Toilet facilities in foyer
- Accessible PC

Require further assistance?

Contact Helpdesk staff:

- In person
- By phone: 0131 651 6193
- By email: **IS.Helpline@ed.ac.uk**
- Specialist subject help is available from the Academic Support Librarian, Anne Donnelly. Contact details: Email: **Anne.Donnelly@ed.ac.uk** Phone number: 0131 651 6126

Printing, photocopying and scanning

Printing, copying and scanning are available on the Ground floor and Floor 1. Visiting Library yellow card holders can now photocopy, scan and print. Please visit the IS Helpdesk for information

- Printing and copying is charged to your online print account.
- Top up print credit online via the MyEd channel or at the Helpdesk.
- Printing is available from your mobile device using EveryonePrint. This can be accessed from the following link:

   www.everyoneprint.is.ed.ac.uk

Print/copy charges

Black and White		Colour	
A4 single-sided	5p	A4 single-sided	30p
A4 double-sided	8p	A4 double-sided	48p
A3 single-sided	15p	A3 single-sided	60p
A3 double-sided	24p	A3 double-sided	96p

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THE UNIVERSITY *of* EDINBURGH

Welcome to Edinburgh University Moray House Library
2019/2020

Dalhousie Land
15 St John Street
Edinburgh
EH8 8JR

Tel: 0131 651 6193
Email: IS.Helpline@ed.ac.uk

University Security 24/7
Based at 13 Infirmary Street, Edinburgh, EH1 1LT
Tel: 0131 650 2257 or, in an emergency, 2222 on internal extensions.
Email: security@ed.ac.uk

If you require this document in an alternative format such as large print, Braille etc. please contact Irene.Gordon@ed.ac.uk

Moray House Library semester timetable

Days	Building open	Building closes
Monday - Thursday	9.00am	10.00pm
Friday	9.00am	5.00pm
Saturday - Sunday	12.00pm	5.00pm

Summer vacation timetable

Days	Building open	Building closes
Monday - Friday	9.00am	5.00pm

Variations apply to period between start of PGDE course in August and start of Semester 1 in September.

Helpdesk closes 10 minutes before Library closes.

www.ed.ac.uk/is/moray-house-library

About us

Moray House Library is located within the Holyrood Campus of the University of Edinburgh School of Education, just off the historic Royal Mile.

The library is on three levels in Dalhousie Land Building, and houses an extensive collection of books and journals mainly on the subject of Education, with specialities in School Education, Teaching English as a Second Language and Sport and Physical Education.

Moray House Library also houses a Special Collections section, which is a useful resource for research on the history of Scottish education. This includes publications on the history of individual Scottish schools, Scottish educational policy, and Scottish Education Reports from 1841 to 1978.

The library offers 141 spaces and 2 group study rooms in a designated silent study space with access to Wifi.

What is on each floor?

Ground floor

- Open access computers and study spaces
- DiscoverEd search points
- Journals (current), on open shelving in back room
- Journals (archive), in rolling stacks
- Children's books
- Cloud printing/photocopying/scanning
- Maps
- Special Collections

Floor 1 (Main entrance to the library)

- IS Helpdesk
- Library books, shelfmarks A-Z
- Folio books (oversized)
- Reserve collection
- Open access computers and study spaces
- Cloud printing/photocopying/scanning
- Self-issue/return machine
- DiscoverEd search points
- Accessible PC
- Adjustable height desks
- Book return box for use when the library is closed
- Water fountain

Floor 2

- Open access computers and study spaces
- 2 bookable study rooms for group study