



About us

ECA Library

The collections have an emphasis on contemporary issues and practice. The book collection consists of around 60,000 volumes, and the library subscribes to around 300 journals (with extensive back runs of many titles).

Current issues and back runs of journals are shelved on Level 1.
Further key resources available include:

- Art & Architecture Library

Located in Chambers Street, near the National Museum of Scotland, the Art & Architecture Library provides resources for History of Art, Art, Architecture, Architectural History and Landscape Architecture.

The library is located on the ground and lower ground floors of Minto House. It provides quiet study space with approximately 18,000 books and more than 80 architecture-related journals. Current journal issues are located on the lower ground floor.

The library has a small collection of DVDs and VHS tapes with viewing facilities on the lower ground floor.

Access

Staff and fully matriculated students of the University of Edinburgh have full borrowing rights at the libraries. Please see below for access arrangements for each library.

ECA Library

Outside of staffed reception hours (evenings and weekends) access controls apply to Evolution House. Access arrangements may be subject to change; for up-to-date information please see the IS Helpdesk at ECA Library or see our webpage:

www.ed.ac.uk/is/eca-library

Art & Architecture Library

There are entry controls in place at Minto House requiring your University Card to enter.

External users of the library and users requiring wheelchair access should please contact the Art & Architecture Library Helpdesk or see our webpage for current access arrangements:

www.ed.ac.uk/is/art-and-arch-library

ECA Library semester opening times

Days	Library open	Library closes
Monday - Thursday	9.00am	10.00pm
Friday	9.00am	5.00pm
Saturday - Sunday	12.00pm	5.00pm

Summer and Christmas vacation opening times

Days	Library open	Library closes
Monday - Friday	9.00am	5.00pm

Art & Architecture Library opening times (Semester and vacation)

Days	Library open	Library closes
Monday - Friday	9.00am	5.00pm

University Security 24/7

Based at 13 Infirmary Street, Edinburgh, EH1 1LT
Tel: 0131 650 2257 or, in an emergency, 2222 on internal extensions.
Email: security@ed.ac.uk

**CUSTOMER
SERVICE
EXCELLENCE**

  

**Edinburgh College of Art Library
Evolution House
West Port
Edinburgh EH1 2LE**

Tel: 0131 651 5700
www.ed.ac.uk/is/eca-library

**Art & Architecture Library
Minto House
20-22 Chambers Street
Edinburgh EH1 1JZ**

Tel: 0131 650 2310
www.ed.ac.uk/is/art-and-arch-library

Email: IS.Helpline@ed.ac.uk

If you require this document in an alternative format, such as large print or a coloured background, please contact Irene.Gordon@ed.ac.uk

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www.ed.ac.uk/is/graphic-design

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Welcome to The University of Edinburgh Edinburgh College of Art Libraries



Finding resources

DiscoverEd

DiscoverEd is the Library's discovery service. Use it to search the Library's collections: this includes books, e-books, journal titles, journal articles, databases and more.

Use University login details to sign into your Library Account and manage loans, requests and fines. Use the DiscoverEd search box on the Library Homepage:

www.ed.ac.uk/is/library or go to the DiscoverEd homepage:

<https://discovered.ed.ac.uk>

e-books

The Library has over 700,000 e-books. Find e-books using DiscoverEd or by browsing the e-book collections. More information on available e-book collections:

www.ed.ac.uk/is/finding-resources

e-journals

The Library subscribes to over 100,000 e-journals. Browse or search for ejournals using DiscoverEd. You can also use DiscoverEd to find journal articles.

Databases

The Library subscribes to an extensive range of specialist databases.

Find databases for your subject here: **www.ed.ac.uk/is/databases-subjects**

or find all the databases listed a-z here: **www.ed.ac.uk/is/databases-a-z**

Subject Guides

To help you get the best out of the library resources, subject guides provide information on finding academic literature, referencing and more. Subject guides for Architecture & Landscape Architecture, Art & Design, History of Art, and Music can be found here:

<http://edinburgh-uk.libguides.com>

Can't find what you're looking for?

InterLibrary Loans

For books and journal articles we do not hold in the library you can request a copy through the InterLibrary Loan service. For further information see:

www.ed.ac.uk/is/inter-library

Student Request a Book (RAB) service

Use this service to suggest a book purchase for the library collections:

www.ed.ac.uk/is/RAB

University Collections Facility (UCF)

Some less-frequently-used books and older issues of journals are kept at the University Collections Facility; their retrieval can be requested online via DiscoverEd.

Help and advice

General enquiries

The IS Helpdesks will help you with general enquiries such as:

- Using our collections, online resources and DiscoverEd
- Finding your way around the libraries
- Basic IT help e.g. password resets, how to connect your device to Wi-Fi
- Photocopiers and printers
- University Card replacement (not available in A&A Library)

ECA Library Helpdesk telephone: 0131 651 5700

A&A Library Helpdesk telephone: 0131 650 2310

Email: **IS.Helpline@ed.ac.uk**

Academic liaison and subject support

ECA Academic Support Librarian Jane Furness can assist with academic liaison, detailed subject enquiries, and information skills, as well as enquiries about our extensive collection of artists' books.

Jane Furness

Tel: 0131 651 5701

Email: **j.furness@ed.ac.uk**

IT facilities

The University is wireless networked across campus. Students, staff and some other categories of user such as alumni can connect to the Eduroam network.

More details about how to access WiFi can be found at: **www.ed.ac.uk/is/wireless**

ECA library

- 8 PCs for study purposes
- 2 PCs with high quality A3 scanners, one of which is an accessible workstation with a range of assistive technology for users with disabilities.
- 1 large format scanner for scanning single sheets up to A0 size (you will need your own USB drive to use this scanner).

Art & Architecture library

- 5 PCs for study purposes

For ECA staff and students, a further 9 Macs and 50 PCs, and large format printing and scanning facilities can be found in the main computer lab on the ground floor in the Maltings wing of Minto House.

uCreate

ECA staff and students may also be interested in the uCreate resource centre on the first floor of the Main Library at George Square, which provides multimedia and specialist IT facilities on a self-service basis.

For more details, see: **www.ed.ac.uk/is/ucreate**

Printing, photocopying and scanning

There are Multi-Function Printers (MFPs) in both libraries for Cloud printing and photocopying. For more information about Cloud printing and photocopying, including prices and how to add credit to your account please see:

www.ed.ac.uk/is/printing

Please visit the IS Helpdesk for assistance with printing, photocopying and scanning.

Borrowing information

Please note we do not lend journals, maps or artists' books. DVDs and videos are Short Loan items.

How many items can I borrow and for how long?

	Items	Loan period	Reserve 3 hour Loan
Undergraduate	30	1 – 4 weeks	3
Postgraduate Taught	50	1 – 12 weeks	3
Staff/Postgraduate Research	60	1 – 12 weeks	3
Alumni	15	1 – 4 weeks	0
External	5	1 – 4 weeks	0

	Loan period	Overdue fines	Maximum renewal period**
Standard Loan	4 weeks*	20p per day	6 months
Short Loan	1 week	40p per day	4 months
Reserve	3 hours	2p per min	0

* Staff and Postgraduate standard loan period is 12 weeks with a maximum renewal period of 18 months.

** Unless you have fines over £10 or the item has been recalled by another user.

The fine for overdue recalled items is £1 per day.

Items can be renewed by accessing the My Account tab on DiscoverEd. If items cannot be renewed online, please contact Library Helpdesk.

Standard and short loan books that are out on loan or held in the University Collections Facility (UCF) can be requested through DiscoverEd.

Reserve books cannot be requested.

For further information see: **www.ed.ac.uk/is/library-borrowing**