



About us

The College Library in ECA's Evolution House provides a modern, bright and spacious environment for learning, teaching and research resources in the fine arts, architecture, design, landscape architecture, visual communication and cultural studies.

Access

Staff and fully matriculated students of the University of Edinburgh have full borrowing rights at Edinburgh College of Art Library, but please note that outside of staffed reception hours (evenings and weekends) access controls apply to ECA buildings. Access arrangements may be subject to change; for up-to-date information please see the IS Helpdesk at ECA Library or see our webpage:

www.ed.ac.uk/is/eca-library



**Edinburgh College of Art Library
Evolution House
West Port
Edinburgh EH1 2LE**

**Tel: 0131 651 5700
Email: IS.Helpline@ed.ac.uk**

University Security 24/7
Based at 13 Infirmary Street, Edinburgh, EH1 1LT
Tel: 0131 650 2257 or, in an emergency, 2222 on internal extensions.
Email: security@ed.ac.uk

ECA Library Semester timetable

Days	Library open	Library closes
Monday - Thursday*	9.00am	10.00pm
Friday*	9.00am	5.00pm
Saturday - Sunday*	12.00pm	5.00pm

Summer and Christmas vacation timetable

Days	Library open	Library closes
Monday - Friday*	9.00am	5.00pm

* Building reception is closed after 4.45pm Mon-Fri and all day Sat and Sun; access controls apply. Please see www.ed.ac.uk/is/eca-library for details.

What is on each floor?

Level 1 (First floor)

- Library entrance
- Stair access to Level 0
- IS Helpdesk
- Self-issue and return machine
- Current journals area with easy chairs
- Back issues of journals
- Reserve collection
- Quick Reference section
- DVDs and videos
- DVD and VHS viewing facilities
- Cloud printing/photocopying
- Accessible workstation with A3 scanner
- Study desks

Level 0 (Ground floor)

- Disabled access to Level 0
- Lending book stock
- Self-issue machine
- Cloud printing/photocopying
- PC with A3 scanner
- DiscoverEd search points
- 8 PCs for study purposes
- Study desks

Level 2 (Second floor)

- Study desks

If you require this document in an alternative format such as large print, Braille etc. please contact Irene.Gordon@ed.ac.uk

The University of Edinburgh is a charitable body, registered in Scotland, with registration number SC005336.

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www.ed.ac.uk/is/graphic-design

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ECA staff and students are also entitled to use other Edinburgh University libraries including the Art & Architecture Library at Minto House, Chambers Street, the Main Library at George Square and other Site Libraries. For details of locations and opening hours please see www.ed.ac.uk/is/library-locations and www.ed.ac.uk/is/library-opening.

For up-to-date information please check:
www.ed.ac.uk/is/eca-library



Collections at ECA Library

Our collections cover the fine arts, architecture, design, landscape architecture, visual communication and cultural studies, with an emphasis on contemporary issues and practice.

Books and journals

Our book stock consists of around 60,000 volumes. Most books are housed on the open shelves on Level 0, except for Reserve Loans and Quick Reference which are on Level 1.

The Library subscribes to around 300 journals and has built up extensive back runs of many titles. Current issues and back runs are shelved on Level 1. Some less-frequently-used books and older issues of journals are kept at the University Library Annexe; their retrieval can be requested online via DiscoverEd.

Other resources

Further key resources available include:

- an extensive DVD collection, with viewing facilities on Level 1
- artists' books

You can search for these resources on DiscoverEd at:

<http://discovered.ed.ac.uk>

Getting help and advice

General enquiries

The IS Helpdesk at ECA Library will help you with general enquiries such as:

- Using our collections, online resources and DiscoverEd
- Finding your way around the Library (please ask for a map)
- Help with passwords
- Advice on how to register for Wifi
- Photocopiers and printers
- University Card replacement (charges apply in some cases)

ECA Library Helpdesk telephone: 0131 651 5700

Email: IS.Helpline@ed.ac.uk

Academic liaison and subject support

ECA Academic Support Librarian Jane Furness can assist with academic liaison, detailed subject enquiries, and information skills, as well as enquiries about our extensive collection of artists' books.

Jane Furness

Tel: 0131 651 5701

Email: j.furness@ed.ac.uk

Online resources

DiscoverEd

DiscoverEd is the Library's discovery service. Use it to search the Library's collections: this includes books, e-books, journal titles, journal articles, databases and more. Use EASE to sign into your Library Account and manage loans, requests and fines.

Use the DiscoverEd search box on the Library Homepage: www.ed.ac.uk/is/library or go to the DiscoverEd homepage: <http://discovered.ed.ac.uk>

e-books

The Library has over 360,000 e-books. Find e-books using DiscoverEd or by browsing the e-book collections. More information on available e-book collections: www.ed.ac.uk/is/finding-resources

e-journals

The Library subscribes to over 40,000 e-journals. Browse or search for e-journals using DiscoverEd. You can also use DiscoverEd to find journal articles.

Databases

The Library subscribes to an extensive range of specialist databases.

An A-Z of databases is available: www.ed.ac.uk/is/databases-a-z

Find databases for your subject here: www.ed.ac.uk/is/databases-subjects

For more information see the Library Homepage: www.ed.ac.uk/is/library, where you will also find subject guides for University Library resources for Architecture & Landscape Architecture, Art & Design, History of Art and Music.

Printing and photocopying

There are Multi-Function Printers (MFPs) on Level 0 and Level 1 of the Library for Cloud printing and photocopying. For more information about Cloud printing and photocopying please see: www.ed.ac.uk/is/printing

Paying for printing and photocopying

All printing and copying will be charged to your University printing account; you should credit your account by using the Online Print Credit channel on MyEd at: www.myed.ed.ac.uk

Users also currently have the option to credit their printing account at the Library Helpdesk. External users can purchase a rechargeable copycard at the Helpdesk.

For current print and photocopy prices please see signage beside the MFPs or go to:

www.ed.ac.uk/is/printing

IT facilities

The College is wireless networked throughout, and laptop PCs can be borrowed by students from the Helpdesk for use in the Library or elsewhere on campus.

We have 8 PCs for study purposes, and two PCs with high quality A3 scanners, one of which is an accessible workstation with a range of assistive technology for users with disabilities.

ECA staff and students may also be interested in the uCreate resource centre on the first floor of the Main Library at George Square, which provides multimedia and specialist IT facilities on a self-service basis. See www.ed.ac.uk/is/ucreate for more details.

How many lending items may I borrow and for how long?

Please note we do not lend journals, maps or artists' books. DVDs and videos are Short Loan items.

Staff and Postgraduate Research students may borrow 60 items, Postgraduate Taught students 50 items and Undergraduates 30 items. Alumni can borrow 15 items and external users 5 items. Reserve books can only be borrowed by University of Edinburgh staff and students, and only 3 may be borrowed at any one time.

Loan periods are as follows:

Reserve	Short Loan	Standard Loan*
3 hours	1 week	4 weeks

*Staff and Postgraduate standard loan is 12 weeks

Late returns incur a fine.

If a book you require is on loan to another user, you can request it using the self-request function on DiscoverEd (Reserve books excepted). Please ask at the Helpdesk if you need help using this function.

For more information about borrowing see: www.ed.ac.uk/is/library-borrowing